

April 16, 2011

Flora of New Jersey Project

Phone Conference General Meeting Minutes
Meeting Call In Time: 10AM; Free Conference Call

Members Present: Joe Arsenault, Bill Olson, Matt Palmer, Mike Allen

Open Meeting, 10:06AM:

Joe welcomed everyone

Meeting Agenda:

- Go over General Business and Committee Issue
- New / Old Business
- Web Site Construction

FNJ, Inc. Business

Business issues

- Tax issues were discussed. State filing and agent verification occurred in March. The federal non-profit reporting document, form 990 will be completed soon.
- Bank Status:
 - Current Checking Account Balance: \$366.20
 - Pay-pal account: \$23.67
 - Total: \$390.07

Committee reports

Manual Wayne Ferren, Jr.: No report was made by the chair. Bill Olson asked if a number of taxa had been turned in and reviewed by Wayne. The list includes families representing persimmon, cactus, sweet pepperbush and lizard tail.

Atlas/IT Committee Matt Palmer: No new assignments have been recorded. New assignments should be sent to Matt for the Atlas management.

Nomenclature Bill Olson: A request has been made by Joe Arsenault to secure as the author a number of grass genera that include a single species or a few taxa.

New Business:

No new business was announced.

Old business

Web Site Details: Matt, acting IT chair, requested a few modifications to the web site. The changes included atlas page additions, added page menu items, distribution map edits and miscellaneous spelling corrections. Joe would make the changes as soon as possible to reflect the various layout issues and the reasonable solutions everyone provided.

With no new business and old business discussed, the meeting ended 11:06AM.

Minutes written by Joe Arsenault, NJPlants@aol.com; www.njflora.org/ 856-697-6044, 6045; Facsimile: 856-697-6050