

Sunday, July 19, 2009

Meeting #21 for the NJ Flora Project

The following minutes are summary notes for 7/09 evening meeting:

The July meeting was held as an evening telephone conference to accommodate field work and other weekend summertime activities. The conference call began at 7 PM sharp. Participants included: Wayne Ferren Jr., Bill Standaert, Matt Palmer, Stevens Heckscher, Janet Novak and Joe Arsenault.

The meeting purpose: 2009 FNJ 3rd quarter general meeting.

Incorporation Business:

Agent Status: The Hoffman and DiMuzio attorney has been informed we will assume the agent status. The seal and official file will be retrieved ASAP. The FNJ, Inc. is requesting suggestions from members for a secretary and treasurer. These positions are needed to be filled for the incorporation officer list. We should settle this by the October meeting.

Taxes: The FNJ is still looking for help to complete our current taxes as well as file for non-profit status. We are non-profit as per NJ Department of State, but we need federal status to receive donations. As everyone knows, our next legal task is to become a non-profit under the Federal 501 (c) 3 rules. We have a donation in our name we can receive once we receive our 501 (c) 3 designations.

By-Laws: Bill Standaert's draft by-law is still being assimilated in the original document. I will have this done and send to everyone before the October meeting.

Committee Reports:

- Funding / Banking: Joe Arsenault: As of July 17, 2009 the new incorporation checking account has \$312.95.
- Membership / Dues: Joe Arsenault- We received no new memberships since our last meeting.
- Outreach / Newsletter: Joe Arsenault –Newsletter to be published before end of year, please send interesting items to the chairperson for publication.
- IT/WEB Committee: Janet Novak-The chair informed those present she will be stepping down as chairperson. Work commitments and other time constraints prohibit Janet from continuing in this effort. She will assist FNJ while we transition to a new webmaster, and will complete the tasks already in the pipeline (Panicum pages, and three mono-specific families). Janet provided an expertise and computer skill that pushed FNJ onto the internet. I speak for FNJ and want to thank Janet for all of her excellent work. Thank you, Janet.
- Nomenclature Committee: Bill Olson- No report from the Nomenclature committee.
- Atlas Committee: Matt Palmer and Janet Novak have edited the Panicum pages and these will added to web page as soon as possible. Matt and Wayne suggested a standard format for the nomenclatural submissions. Bill does have a submission form, but the format of the species and synonyms is not clear. A request will be

made of Bill Olson to set a species and synonym standard format that can be published on the web page with the Atlas-Manual rules. Matt also requested the nomenclature committee to send completed nomenclatures so they can be edited for the atlas. Matt, seconded by Stevens Heckscher, suggests we schedule joint field trips with Torrey and PBC for atlas and distribution surveys.

- **Manual Committee:** Wayne Ferren, chairperson: Wayne indicated there was no news on the manual. Wayne did finish the Amaranthaceae and this will be ready for the listing soon. As everyone should know, participants with introductory chapter submission assignments will be due **December 31st 2009.** .

New Business:

As the members complete a family or genera, it would be interesting to hear how and why the final listing was made. To accommodate this interest it was suggested to have a speaker or two at each in-person meeting to present the findings. This would be a first step toward publishing an on-going FNJ series in publications such as *Bartonia* or *Torrey*. Our first step toward this presentation series would start February 2010.

Remaining 2009 calendar year meeting:

- The general meetings to be held via telephone conference calling: Last 2009 Meeting October 17th, 2009 @ **10 AM**
- Herbarium Work Dates: *Two new dates set for early fall: September 19th and October 10th. 10AM unless notified otherwise.*

The meeting adjourned ~ 7:55 AM.

Prepared by-Joe Arsenault, 961 Clark Ave, Franklinville, NJ 08322,
NJPlants@AOL.Com, Facsimile 856-697-6050, telephone 856-697-6044.